

NAME: ADDRESS: CITY: STATE: ZIP CODE: : E-MAIL ADDRESS: MARK ONE: PLAINTIFF DEFENDANT TELEPHONE:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF MONTEREY Monterey Division 1200 Aguajito Road Monterey, Ca 93940	
PLAINTIFF: DEFENDANT:	CASE NUMBER:
REQUEST TO APPEAR BY REMOTE VIDEO IN SMALL CLAIMS AND ORDER THEREON (CA Rule of Court Emergency Rule 3)	

1. I, _____, am the _____ in this case.

Plaintiff/Defendant
2. I ask the court to allow me to appear by remote video for the hearing presently scheduled in Department _____, for the following date: _____ and time: _____ a.m. / p.m.
3. I understand that I must provide the court with a valid working email address and I consent to receive notices electronically at the email address provided. It is my responsibility to immediately give notice to the court as to any change of the email address. I further understand and consent that the other party may use this email address to provide copies of documentary evidence that will be presented for the hearing. Understanding this, my email address is: _____.
4. I understand and agree that no other third party may assist me in the presentation of my case at the time of the trial. I must present my own case.
5. I understand and agree that any required Authorizations to Appear will be filed with the court at least five (5) court days prior to the hearing.
6. I need to appear by remote video because:
 - ___ I am not a California resident. I reside in the state of _____.
 - ___ I am not a Monterey County resident. I reside in the county of _____.
 - ___ I work outside the state of California. I work in _____.
 - ___ I am incarcerated and will continue to be incarcerated at the time of the court proceeding at jail/prison.
 - ___ Other Extraordinary Circumstance: _____

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Dated: _____ Signature: _____

Printed name: _____

PROOF OF SERVICE

- 1. I reside in or am employed in the County of _____, State of California.
- 2. I am over the age of 18 and not a party to the within action. My address is:

- 3. On _____, 20____, I served the attached document (Request to Appear by Remote Video in Small Claims and Order Thereon) on _____, the ___Plaintiff ___Defendant in this action, by placing a true copy thereof enclosed in a sealed envelope addressed as follows:

- 4. I deposited such envelope in the mail at _____, California.
- 5. The envelope was mailed with postage thereon fully prepaid. I am "readily familiar" with the firm/agency's practice of collection and processing correspondence for mailing. Under that practice it would be deposited with the US postal service on that same day with postage thereon fully prepaid at, California, the ordinary course of business. I am aware that on motion of the party served, service is presumed invalid if postal cancellation date or postage meter date is more than one day after day of deposit for mailing in affidavit.

Executed on _____, at _____, California.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

PRINT NAME: _____ SIGNATURE: _____

FINDINGS AND ORDER

The request to appear by remote video on _____ at _____ a.m./p.m. in Department _____ by _____ is:

_____**Granted.** The court finds that an appearance by remote video for this hearing is appropriate under the circumstances at this time. The instructions to log in and instructions for video remote accompany this order.

_____**Denied.** The court finds that an appearance by remote video for this hearing is not appropriate under the circumstances.

Other Orders:

Dated: _____

JUDICIAL OFFICER OF THE SUPERIOR COURT